



ATTORNEYS • NOTARIES • CONVEYANCERS

bee at ease!

DETAILS OF DECEASED ESTATE

Please provide the originals / copies of the following items (where applicable).

Deceased

- ❖ Identity document
- ❖ Will
- ❖ Death Certificate

Surviving spouse

- ❖ Identity document
- ❖ Marriage certificate
- ❖ Marriage contract

Predeceased spouse

- ❖ Identity document
- ❖ Death certificate

Divorced spouse

- ❖ Identity document
- ❖ Divorce decree and settlement agreement
- ❖ Contact details

Children (alive or deceased)

- ❖ Identity documents
- ❖ Death certificates

Fixed properties

- ❖ Title deeds or details of bondholder
- ❖ Home loan statements
- ❖ Lease agreements
- ❖ Rates and levy statements
- ❖ Credit life cover – insurance detail

Motor vehicles

- ❖ Registration certificates
- ❖ If financed – recent statement

Movable property

- ❖ Details of all assets like jewellery, etc.

Credit or debit cards

- ❖ Credit and debit cards
- ❖ Recent statements

Insurance, endowments, etc.

- ❖ Original policy documents
- ❖ Recent policy statements

Firearms

- ❖ Original firearm licenses
- ❖ All ammunition held

Claims against the estate

- ❖ Statements of all creditors

Claims in favour of the estate

- ❖ Statements of all amounts due to estate

Full names of deceased						
ID No.						
SARS reference number						
Does the deceased have a will?						
Nationality of the deceased						
Last occupation of the deceased						
Residential address of the deceased during the 12 months prior to death						
Place of birth of the deceased						
If married: <ul style="list-style-type: none"> • place of marriage • names of spouse • his/her address • his/her occupation • Type of marriage <ul style="list-style-type: none"> a. In community <input type="checkbox"/> b. Out without accrual <input type="checkbox"/> c. Out with accrual <input type="checkbox"/> 	<table border="1" style="width: 100%; height: 100%;"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table>					
If widowed or divorced provide <ul style="list-style-type: none"> • name of predeceased or divorced spouse • date of death or divorce • If deceased Master's Office and estate number 	<table border="1" style="width: 100%; height: 100%;"> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> <tr><td> </td></tr> </table>					
Parents of deceased Mother <ul style="list-style-type: none"> Alive <input type="checkbox"/> Deceased <input type="checkbox"/> Father <ul style="list-style-type: none"> Alive <input type="checkbox"/> Deceased <input type="checkbox"/> 						
Children of deceased Provide details for each child (if any) in a separate annexure: <ul style="list-style-type: none"> • Full names • Identity numbers • Alive or deceased • Married or single 						